

HOW TO CREATE A CLASS SCHEDULE AND THEN REGISTER FOR CLASSES

Creating a Class Schedule

- 1) Go to <https://appsrv.pace.edu/ScheduleExplorerlive/> to access **Schedule Explorer**.
- 2) On Schedule Explorer, you can search the courses you will need to register for. When searching for a particular class, make sure to indicate the following information:
 - a. Subject (U)
 - b. Campus (Ca a)