How to Access Tax Forms (W-2, W-4)

Please follow the below instructions on how to view your tax forms and enroll in electronic delivery.

Step 1: Go to the Employee Dashboard	
	Login into and go to the tab. Then dick on the button at the top of the screen.
Step 2:	
Click on the	menu to expand the view within

_____Upon dicking on each link it will bring you back to the return back to the use the back button.

screen. This is correct. To

Click on

link in the Taxes menu to be brought to a view of your W-4 allowances in Banner 8: