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9. What if I am taking an internship for course credit or the internship is required component of my degree?
    - 1) If the internship is required for your degree program, you must bring a letter from your department chairperson to the International Student Advisor on your campus. The letter should provide information on the specific internship opportunity as well as the degree requirement that it satisfies and the period of time that will be required to
    - 2) If the internship is going to be taken for course credit, you must enroll in a specific course and present proof of your enrollment in that course. This course must be listed in the Pace course catalog with a specific number of credits and a specific instructor. A letter from the employer will be required that includes the following: inclusive dates of employment, how many weekly hours will be required, a description of your duties that will clearly demonstrate how the internship meets course requirements, and the location where the employment will be taking place.