



## Application Instructions

LL.M. candidates must have completed a first degree in law (J.D., LL.B. or the equivalent) by the time of their enrollment in the program.

Candidates are evaluated primarily on the strength of their academic record. If a candidate has prior work experience, for example in a law firm, company, NGO or other organization, the Committee will also consider this in its evaluation. Environmental law candidates are also evaluated for a demonstrated commitment to pursuing a career in the environmental field.

Pace Law School operates a rolling admissions process. This means there is no official deadline for applications. However, candidates are encouraged to apply as early as possible to ensure that places are available for the program of their choice. International students are particularly advised to apply early so that they have enough time to obtain the required student visa.

The Graduate Admissions Committee or graduate program staff may interview candidates in person, by telephone or video-conference.

To be considered for admission to any of the graduate programs at Pace Law School, please submit the following:

1. A completed on-line application using the LSAC system.
2. Official transcripts from all undergraduate and graduate institutions attended. Transcripts need to be in English or enclose a certified English Translation.
3. A personal statement. Please discuss your professional goals and ambitions, and your reasons for applying to a graduate program at Pace Law School. You may include a description of your work experience, extracurricular or volunteer activities. You may also anticipate any questions the Graduate Admissions Committee may have while reviewing your application. The personal statement must be entirely your own work, written in English, and 500 words or less.
4. Two letters of recommendation. These should be from someone who knows you well and can comment on your academic or professional work and preparation for a graduate law program. Potential sources include current or former law professors, employers, supervisors, colleagues or business partners. The letters need to be dated and signed by the recommender.
5. A legal writing sample. Please send us a short sample (3 to 4 pages) of your best legal writing. This could be a law school research paper, a legal brief or memorandum of law. It must be entirely your own work and written originally in English.
6. A complete resume or curriculum vitae. This should contain a summary of your academic and professional experience, with a chronological list of jobs held and duties performed.
7. Proof of English proficiency. The Graduate Admissions Committee accepts only TOEFL scores of at least 90 or IELTS scores of at least 6.5. Candidates whose native language is not English, but who have completed university degrees in which English was the language of instruction, may apply for a waiver of the English proficiency requirement. Only Bachelor, Graduate and Post Graduate degrees are considered for the waiver.
8. Applicants to the SJD program must submit a 5-page thesis proposal. They should have also completed an LLM in environmental law, either at Pace Law School or another institution, by the time of enrollment in the SJD program.



9. All applicants must pay a nonrefundable application fee of USD 60 through the LSAC system.

Please contact the Graduate Programs Office if you have any questions about the LLM or SJD programs at Pace Law School. You may e-mail us at [llm@law.pace.edu](mailto:llm@law.pace.edu), or contact us by telephone (+1) (914) 422 4670, or fax (+1) (914) 422 4261.



## Program

Application for an:

- LLM Environmental Law: Global
- LLM Comparative Legal Studies
- LLM Environmental Law
- SJD Environmental Law
- LLM Environmental Law: Climate Change
- LLM Environmental Law: Land Use

Are you applying for full or part time?

- Full Time
- Part Time

Where did you learn about Pace Law School?

- Brochure or flyer
- Campus visit
- Internet Search
- LLM or graduate school fair
- Other
- Other website
- Pace Law School website
- Print advertisement
- Recommendation by a third party

## Biographical

Prefix \_\_\_\_\_

First name \_\_\_\_\_

Middle name \_\_\_\_\_

Last name \_\_\_\_\_

Suffix \_\_\_\_\_

Previous (other) name \_\_\_\_\_

Preferred or chosen first name \_\_\_\_\_

Date of birth \_\_\_\_\_

Place of birth: City \_\_\_\_\_

Place of birth: Country \_\_\_\_\_

Place of birth: State/Province \_\_\_\_\_

Gender \_\_\_\_\_

LSAC account number \_\_\_\_\_



## Citizenship Information

Are you a citizen or permanent resident of the U.S.?

Yes

No

Will you need the I-20 Certificate of Eligibility?

Yes

No

Country of Citizenship:

\_\_\_\_\_

## Contact Information

### **Current Address**

Country \_\_\_\_\_

Street address--line 1 \_\_\_\_\_

Street address--line 2 \_\_\_\_\_

Street address--line 3 \_\_\_\_\_

City \_\_\_\_\_

State/province \_\_\_\_\_

Zip/postal code \_\_\_\_\_

Current mailing address good until date \_\_\_\_\_

Day phone \_\_\_\_\_

Evening phone \_\_\_\_\_

### **Permanent Address**

Country \_\_\_\_\_

Street address--line 1 \_\_\_\_\_

Street address--line 2 \_\_\_\_\_

Street address--line 3 \_\_\_\_\_

City \_\_\_\_\_

State/province \_\_\_\_\_

Zip/postal code \_\_\_\_\_

Permanent mailing address good until date \_\_\_\_\_

Day phone \_\_\_\_\_

Evening phone \_\_\_\_\_



## Contact Information continued

### Other Contact Information

Primary e-mail address \_\_\_\_\_

Secondary e-mail address \_\_\_\_\_

Permanent e-mail address \_\_\_\_\_

Mobile phone \_\_\_\_\_

Elisabeth Haub School of Law can send text messages to my mobile phone.

Yes

No

## Standardized Testing

### TOEFL

Test Date

Test Score

_____	_____
_____	_____
_____	_____

### IELTS

Test Date

Test Score

_____	_____
_____	_____
_____	_____



## Education

List ALL educational institutions attended.

Institution type \_\_\_\_ High School \_\_\_\_ Undergraduate \_\_\_\_ Graduate \_\_\_\_ Law \_\_\_\_ Other Post Graduate

Institution name \_\_\_\_\_

Major \_\_\_\_\_

Country \_\_\_\_\_ Start date \_\_\_\_\_

State/Province \_\_\_\_\_ End date \_\_\_\_\_

City \_\_\_\_\_ Degree \_\_\_\_\_

GPA \_\_\_\_\_ Date degree granted \_\_\_\_\_

Rank \_\_\_\_\_

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Institution type \_\_\_\_ High School \_\_\_\_ Undergraduate \_\_\_\_ Graduate \_\_\_\_ Law \_\_\_\_ Other Post Graduate

Institution name \_\_\_\_\_

Major \_\_\_\_\_

Country \_\_\_\_\_ Start date \_\_\_\_\_

State/Province \_\_\_\_\_ End date \_\_\_\_\_

City \_\_\_\_\_ Degree \_\_\_\_\_

GPA \_\_\_\_\_ Date degree granted \_\_\_\_\_

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Institution type \_\_\_\_ High School \_\_\_\_ Undergraduate \_\_\_\_ Graduate \_\_\_\_ Law \_\_\_\_ Other Post Graduate

Institution name \_\_\_\_\_

Major \_\_\_\_\_

Country \_\_\_\_\_ Start date \_\_\_\_\_

State/Province \_\_\_\_\_ End date \_\_\_\_\_

City \_\_\_\_\_ Degree \_\_\_\_\_

GPA \_\_\_\_\_ Date degree granted \_\_\_\_\_

Rank \_\_\_\_\_

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## Education continued

Institution type  High School  Undergraduate  Graduate  Law  Other Post Graduate

Institution name \_\_\_\_\_

Major \_\_\_\_\_

Country \_\_\_\_\_ Start date \_\_\_\_\_

State/Province \_\_\_\_\_ End date \_\_\_\_\_

City \_\_\_\_\_ Degree \_\_\_\_\_

GPA \_\_\_\_\_ Date degree granted \_\_\_\_\_

Rank \_\_\_\_\_

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List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Bar Admission

List the states and/or countries, dates of admittance, and the current status (active/inactive) to practice law.

Country \_\_\_\_\_ Date of Admittance \_\_\_\_\_

State or Province \_\_\_\_\_ Current Status  Active  Inactive

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Country \_\_\_\_\_ Date of Admittance \_\_\_\_\_

State or Province \_\_\_\_\_ Current Status  Active  Inactive

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## Bar Admission continued

Country \_\_\_\_\_ Date of Admittance \_\_\_\_\_

State or Province \_\_\_\_\_ Current Status  Active  Inactive

Country \_\_\_\_\_ Date of Admittance \_\_\_\_\_

State or Province \_\_\_\_\_ Current Status  Active  Inactive

If you are not a member of the bar in any state/country, when do you plan to sit for a bar examination and in which state/country?

Planned bar exam date \_\_\_\_\_

Country \_\_\_\_\_

State or Province \_\_\_\_\_

If you are not qualified to practice law, have you completed all of the academic (university level) legal education requirements necessary to take the bar examination?

Yes

No

## Additional Information

List publications and lectures:

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List professional or academic activities:

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## Additional Information continued

List volunteer service:

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Would you wish to be consider for a merit based Scholarship?

Merit based Scholarships are awarded on the basis of academic and professional merit.

Yes

No

If you wish to be consider for a merit based scholarship briefly describe why.

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## Character and Fitness

If your answer to any of the Character and Fitness questions is "yes," explain fully on a supplemental sheet.

Please be sure that all instructions have been followed. The Admissions Committee will consider an application only after it has been completed in full and the Office of Graduate Admissions has received all required documents.

Has your college or university, graduate or professional school course been interrupted for one or more terms for any reason?

Yes

No

Have you ever been placed on academic and/or disciplinary probation for actions arising from allegations of academic dishonesty, plagiarism, cheating, etc., during your college, university, graduate or professional school course work?

Yes

No

Have you ever been suspended or required to withdraw from any academic program for scholastic or other reasons?

Yes

No

Are there any disciplinary charges pending against you?

Yes

No



## Character and Fitness continued

Have you ever been convicted of a criminal offense other than a minor traffic violation?

Yes

No

If you have ever served on full-time military active duty, was your discharge under conditions other than honorable?

Yes

No

## Application Statement

I understand that, if I am admitted to the Pace University School of Law and registered as a student, the School will retain this application and all supporting materials and may make them available to state bar character committees, and I consent to such disclosure.

I agree that my admission, if granted, and my registration and continuance on the rolls are subject to all rules and regulations set forth on the statutes and bulletins of Pace University.

I certify that the information provided by me in this application is true and complete to the best of my knowledge and belief. While this application is active, either during review or during my enrollment period at Pace should I be admitted, I shall promptly advise, in writing, the Office of Graduate Admissions of the School of Law of any change in any of the facts indicated in this application.

I understand that falsification of this application will be grounds for its denial, or, if I am accepted, for dismissal from the School of Law.

I certify that I am a law school graduate.

By submitting this form the applicant agrees to all the statements and terms described above.

I agree to this statement.

## Law School Interest

What prompted you to apply to this law school?

### **Internet**

ABA

Law School

LSAC

Other

### **Faculty/Alumni/Professional**

Admissions recruiter

Alumni

Faculty/acquaintance

Law school faculty member

Legal professional

Prelaw advisor

Relative

University/college faculty member



## Law School Interest continued

### Publications

- Law school publication
- LSAC Official Guide to ABA Law Schools
- Other advertisement
- Princeton Review
- US News & World Report

### Recruiting Events

- Campus event
- Current student
- International forum
- Law school direct mail/e-mail
- Law school fair
- LSAC Forum

If you attended any events mentioned in the Recruiting Events section, please list them below:

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Have you previously applied to this law school?

- Yes
- No

If you applied previously, what year was the application for? \_\_\_\_\_

Were you offered admission?

- Yes
- No

Are you applying, or have you applied, to other law schools? If so, please list them.

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Are you applying to any other LLM schools?

- Yes
- No